

2023 National Research Conference for the Prevention of Firearm-Related Harms

Registration Transfer/Cancellation/Refund Policy

The organizers for the 2023 National Research Conference for the Prevention of Firearm-Related Harms hope everyone who registers for the conference will be able to attend; however, we do know extenuating circumstances do occur.

The *2023 National Research Conference for the Prevention of Firearm-Related Harms* Cancellation and Refund Policies are as follows:

In the event that the original registrant is unable to attend, a Registration Transfer may be requested. The registration transfer request must be submitted to Michelle Thomas in writing at thomiche@umich.edu.

The request must include the following information:

- Full name of original registrant
- Email address of original registrant
- Full of person being transferred to
- Email address of transferred person

A Registration Transfer is not final until you have received an approval of the transfer via email. Registration transfers may only occur until October 15, 2023

Cancellation/Refund

Conference registration canceled on or before Sept 29, 2023 is refundable but subject to a 2.7% administrative fee. Refunds are limited to registration fees paid. **Refunds will be made via a mailed check.**

To qualify for a refund, written cancellations must be received by September 29, 2023 to Michelle Thomas (thomiche@umich.edu).

The refund request must include the following information:

- Full name of registrant
- Email address of registrant
- Copy of email confirming payment
- Current mailing address

Registrants canceling on or after September 30, 2023, will NOT receive a refund. The refund and cancellation policy will not be waived.